Minutes

GDUI Board of Directors Meeting

January 25, 2025

1. The GDUI Board of Directors convened on Saturday, January 25, 2025, at 12:00 pm eastern via Zoom.

2. Attendance:

a. Board Members Present:

Sarah Calhoun, President,

Liz Bottner,1st Vice President,

Penny Reeder, Immediate Past President,

Maria Kristic, Treasurer,

Lynn Merrill, Secretary,

Patty Fletcher, , Director 1,

Lolly Lijewski, Director 2

Vicky Kennedy, Director 4,

Teri Terlau, Director 5,

Vacant, Director 6,

Joyce Feinberg, Affiliates Liaison,

Ryan Hooie, Guide Dog Schools Liaison,

Andrea Giudice, Editor,

b. Board members Excused (E) or Absent (A)

Maria Hansen, 2nd Vice President, (E)

Olivia Norman, Director 3, (E)

c. Invited Guests:

Dixie Sanderson, Membership Data Base Manager (P),

Melanie Brunson, Advocacy and Legislative Affairs Committee Chair P)

Kenneth Semien, Sr., ACB Board Liaison (E),

d. Others Present: GDUI members who were in attendance were invited to announce themselves. Five members announced their presence.

3. Approval of Agenda: the Agenda was submitted prior to the meeting.

4. Announcements:

 Meeting protocol: if one wishes the floor, please do not interrupt; members who wish to comment will be asked to state their name when the person speaking has finished. Those who have stated their names will be called upon in the order in which they were stated. GDUI members in attendance may make comments prior to the Board voting on an issue.

5. Approval of minutes:

1. Minutes of the November 20, 2024 , Board of Directors Meeting were distributed to members prior to the meeting. President Calhoun called for any changes. L. Merrill noted that the misspelling of L. Bottner’s name will be corrected. Hearing no others, the minutes were approved as submitted.
2. Minutes of the November 23, 2024 , Board of Directors Meeting were distributed to members prior to the meeting. President Calhoun called for any changes. Hearing none, the minutes were approved as submitted.
3. Minutes of the December 19, 2024 , Board of Directors Meeting were distributed to members prior to the meeting. President Calhoun called for any changes. Hearing none, the minutes were approved as submitted.

6. Acceptance of Treasurer’s Reports: Treasurer’s Reports for November and December, 2024, were distributed to members prior to the meeting. Hearing no corrections, the reports were accepted.

7. Appointments:

1. Director 6: President Calhoun appointed Andrea Conner ; motion to approve the appointment (Merrill/Bottner) carried unanimously by acclamation.
2. Advocacy and Legislative Affairs Committee Chair: President Calhoun reported that M. Brunson, who has led the committee for several years with aplomb is resigning as Chair. Many accolades were made and overall regret but also understanding of her decision due to personal reasons. President Calhoun appointed Don Brown as Chair; (no Board approval required for Advisory Committee appointments)
3. Appointment of Tammy Robbins as DAPP Chair (no Board approval required for Advisory Committee appointments)

8. Selection of GDUI Delegate for the ACB Leadership Conference from March 14 to March 18, 2025 in Washington, DC. Following discussion and some volunteers (Fletcher, Feinberg, and Reeder) and discussion of the importance of having the President attend, a motion was made (Reeder/Kennedy) to select S. Calhoun as the GDUI Delegate with reimbursement of expenses to include travel, registration, accommodations and meals/tips). Motion carried unanimously by acclamation.

9. Important dates:

Board Meetings scheduled on the fourth Saturday of every other month at 1:00 pm Eastern (with the exception of May):

March 22, 2025

May 17, 2025

July 26, 2025

September 27, 2025

November 22, 2025

Other Important Dates:

April 30, 2025 – International Guide Dog Day

September 2025 – National Service Dog Month

October 18, 2025 – Annual Membership Meeting

October19, 2025 – Elections Begin

10. Adjournment: in the absence of further business, motion to adjourn (Bottner/Kristic) carried unanimously at 12:45 Eastern.

Respectfully submitted,

Lyn Merrill

Secretary

\*\*\*end\*\*\*

Guide Dog Users, Inc. (GDUI)

Treasurer’s Report, November, 2024

Income:

Wreath fundraiser, Sherwood Forest Farms: $3,446.00

Product sales: $115.00

Product shipping: $55.50

Annual dues: $15.00

Total income: $3,631.50

2024 YTD Income: $13,152.17

2024 Expected Income: $12,404.00

Expenses:

Membership, Vote Now: ($3,123.98)

Advocacy, Rideshare rally attendance: ($2,167.67)

Convention, Door prizes: ($198.27)

Membership plugin, annual: ($99.00)

Webmaster: ($74.00)

Special Concerns, cards: ($67.84)

Special Concerns, stamps: ($29.20)

Product shipping: ($44.30)

PayPal fees: ($52.30)

Square fees: ($60.44)

Total expenses: ($5,917.00)

2024 YTD Expenses: ($15,557.62)

2024 Expected Expenses: ($27,640.56)

Balance Reconciliations:

Capital One:

Beginning balance as of October 31, 2024: $2,681.42

Credits: $1,627.56

Debits: ($3,364.32)

Ending balance as of November 30, 2024: $944.66

Carrollton Bank:

Beginning balance as of October 31, 2024: $4,360.67

Credits: $0.00

Debits: ($2,365.94)

Ending balance as of November 30, 2024: $1,994.73

PayPal:

Beginning balance as of October 31, 2024: $3,130.22

Credits: $1,943.50

Debits: ($126.30)

Ending balance as of November 30, 2024: $4,947.42

First Georgetown Securities as of November 30, 2024: $523,917.39

Guide Dog Users, Inc. (GDUI)

Treasurer’s Report, December, 2024

Income:

Realized income from investments: $6,400

Annual dues: $495.00

Product sales: $184.95

Product shipping: $45.50

ACB Monthly Monetary Support: $120.00

Donation, Square: $85.00

Royalties, GDUI handbook, Amazon: $4.36

Total income: $7,334.81

2024 YTD Income: $20,486.98

2024 Expected Income: $12,404.00

Expenses:

Fundraising, Sherwood Forest Farms: ($3,264.66)

Webmaster: ($222.00)

Product shipping: ($50.10)

Refund, accidental charge: ($15.00)

PayPal fees: ($23.26)

Square fees: ($11.28)

Carrollton fees\*: ($7.50)

Total expenses: ($3,593.80)

\*Funds transferred in January to meet minimum balance requirement, balance deficiency fee may be charged in January

2024 YTD Expenses: ($19,151.42)

2024 Expected Expenses: ($27,640.56)

Balance Reconciliations:

Capital One:

Beginning balance as of November 30, 2024: $944.66

Credits: $393.76

Debits: ($3,321.34)

Transfer from First Georgetown: $6,400

Transfer from PayPal: $3,000

Ending balance as of December 31, 2024: $7,417.08

Carrollton Bank:

Beginning balance as of November 30, 2024: $1,994.73

Credits: $0.00

Debits: ($7.50)

Ending balance as of December 31, 2024: $1,987.23

PayPal:

Beginning balance as of November 30, 2024: $4,947.42

Credits: $515.45

Debits: ($245.26)

Transfer to Capital One: ($3,000.00)

Ending balance as of December 31, 2024: $2,217.61

First Georgetown Securities as of December 31, 2024: $523,485.59

Respectfully Submitted,

Maria Kristic

Treasurer

Guide Dog Users, Inc. (GDUI)